



Public Facilities Committee Meeting

Chairman

BRIAN FLEWELLING

Vice Chairman

YORK GLOVER

Committee Members

LOGAN CUNNINGHAM

MARK LAWSON

JOSEPH PASSIMENT

Interim County Administrator

ERIC GREENWAY

Clerk to Council

SARAH W. BROCK

Staff Support

PATRICK HILL

JARED FRALIX

Administration Building

Beaufort County Government

Robert Smalls Complex

100 Ribaut Road

Contact

Post Office Drawer 1228

Beaufort, South Carolina 29901-1228

(843) 255-2180

www.beaufortcountysc.gov

Public Facilities Committee Minutes

Monday, December 21, 2020 at 4:00 PM

[This meeting is being held virtually in accordance with Beaufort County Resolution 2020-05] CITIZEN COMMENTS AND PUBLIC HEARING COMMENTS WILL BE ACCEPTED IN WRITING VIA EMAIL TO THE CLERK TO COUNCIL AT SBROCK@BCGOV.NET OR PO DRAWER 1228, BEAUFORT SC 29901. CITIZENS MAY ALSO COMMENT DURING THE MEETING THROUGH FACEBOOK LIVE

PRESENT

Committee Chairman Brian Flewelling

Committee Vice-Chair York Glover

Council Member Joseph F. Passiment

Council Member D. Paul Sommerville

Council Member Gerald Dawson

Council Member Stu Rodman

Council Member Alice Howard

ABSENT

Council Member Chris Hervochon

Council Member Mark Lawson

Council Member Lawrence McElynn

Council Member Covert

CALL TO ORDER

Chairman Flewelling called the meeting to order at 4 PM

PLEDGE OF ALLEGIANCE

Chairman Flewelling led the Pledge of Allegiance

FOIA

Chairman Flewelling noted that Public notification of this meeting had been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act.

APPROVAL OF AGENDA

Motion to Amend: It was moved by Council Member Rodman to get an update on the status RFQ going out on the intersection of Buckwater and Bluffton Parkway added to agenda as item #15. The motion was approved without objection.

Motion: It was moved by Committee Vice-Chair Glover, seconded by Council Member Passiment to approve amended agenda. The motion was approved without objection.

APPROVAL OF MINUTES

Motion: It was moved by Council Member Passiment, seconded by Committee Vice-Chair Glover, to approve minutes of November 16, 2020 . The minutes was approved without objection.

ACTION ITEMS

A RESOLUTION AMENDING BEAUFORT COUNTY’S PRIORITIZED 5 YEAR DIRT ROAD PAVING PROGRAM

Jared Fralix stated throughout the progress of the program, priorities have changed due to several unforeseeable factors:(1) A petition for County portion of Eddings Point Road to be classified as a private road was approved by Beaufort County Council on October 26, 2020(2) Right of way acquisition is still underway on Davis Road and Twickenham Road(3) Due to a lack of funding, Year 1 was unable to be phased, therefore; has been reclassified as Year 2(4) At the request of Daufuskie Island Council a graded aggregate road surface will be provided in lieu of asphalt pavement. Frances Jones Road will be substituted for Prospect Road. All roads on Daufuskie Island will be completed together in order to save on contractor mobilization and hauling costs(5) The paving of Graves Road is a part of the Pepperhall Development Agreement approved by Beaufort County Council on February 1, 2019 and amended August 10, 2020.

Motion: It was moved by Council Member Passiment, seconded by Council Member Dawson approve the resolution to moved forward to county council for approval. The motion was approved without objection.

Recommendation of Award for RFQ#092420TE Lady’s Island Access Roads Design and Engineering Services

Jared Fralix stated on August 25, 2020, Beaufort County published a solicitation for design and engineering services for the Lady’s Island Access Roads. Six (6) firms submitted their qualifications for consideration and after evaluations from our evaluation team of Jared Fralix, Beaufort County Assistant County Administrator, Mike Meetze, J.Bragg Consulting Project Manager, Matt St. Clair, City of Beaufort Director of Public Works, and Jennifer Necker, SCDOT Lowcountry RPG Engineer, it was determined that Davis & Floyd is most qualified firm for this project. The projects included in this recommendation of award are Hazel Farm Road & Gay Drive; New Lady’s Island Middle School Access; Sunset Boulevard and Miller Drive West; Meadowbrook Drive Extension; Mayfair Court Extension; US 21 Airport Area & Frontage Road.

Motion: It was moved by Council Member Sommerville, seconded by Committee Vice-Chair Glover to move forward to county council for approval. The motion is approved without objection.

Recommendation of Award for RFP# 081920 Fleet and Fuel Maintenance Services

Dave Thomas stated Beaufort County has had a private company provide fleet management and maintenance services since 1994. First Vehicle Services is currently on a month-to-month contract until a new contract is awarded for the services. The contract for fleet services includes equipment and vehicle maintenance on 1101 units (cars, trucks, boats, trailers, trackers, lawn mowers, motorcycles, bulldozers, graders, and specialized heavy equipment), maintenance of our two fuel sites and our fuel card program. Our intent of the RFP was to receive new proposals offering lower prices with discounts on parts, add the state fuel card program to the current services, improve and update reporting procedures to staff while continuing to maintain the fleet at the current standard or better. With this in mind, a request for proposal was advertised in August of this year. We also requested capital investment suggestions as part of the bidder’s response, but elected not to select their suggestions until after the master plan study is completed.

Chairman Flewelling stated there is concern about security for fuel cards.

Victoria Moyer stated the security will have a 2 card system. One that will stay with vehicle and one that will stay with the employee.

Chairman Flewelling stated there should be more research done on this because it can easily be misused.

Motion: It was moved by Council Member Passiment, seconded by Committee Vice-Chair Glover to move forward with County Council for contract. The motion was moved without objection.

Intergovernmental Agreement between Beaufort County and City of Beaufort for Special Projects and Associated Services

Jared Fralix stated Beaufort County and the City of Beaufort seek to enter into an agreement whereby the County and City may offer aid and assistance to each other for special projects and associated services including project management, inspection services, community relations, utility service agency coordination, and public affairs related to those projects which has a define beginning and conclusion. The initial term of the agreement will be two (2) years with the option to renew for three additional one (1) year renewals not to exceed a total of five (5) years.

Motion: Council Member Passiment, seconded by Committee Vice-Chair Glover.to move forward to County Council for approval. The motion is approved without objection.

Intergovernmental Agreement between Beaufort County and SCDOT for the Beaufort County Sales Tax Transportation Program Projects US 21 Corridor and Sidewalk/Multiuse Pathways

Jared Fralix stated the agreement covers the 9 sub-projects on Lady’s Island known in the referendum as US 21 Corridor Improvements and the 24 sidewalks/multiuse pathway projects.

Motion: It was moved Council Member Dawson, seconded by Committee Vice-Chair Glover to move forward to County Council for approval. The motion approved without objection.

An Ordinance Authorizing the Conveyance of R510 008 000 0370 0000 and R510 008 000 0160 0000 to the Town of Hilton Head as part of the “Summit Drive Realignment Project”

Jared Fralix stated the County believes the Town of Hilton Head Island’s road project will greatly benefit the citizens, therefore; agrees to convey two properties to the Town. The approximate size of the two properties is 0.61 acres.

Motion: It was moved by Council Member Passiment, seconded by Council Member Sommerville to move forward to County Council for approval. The motion was approved without objection.

Acceptance of a Community Development Block Grant Award for the Detour Road Sidewalk Extension Project.

Jared Fralix stated the project cost estimate is \$459,868. The Community Development Block Grant is \$200,000 and the County’s Match is \$259,868. Of the match, \$250,000 will be provided from the Dale Solar Farm development agreement and the remaining \$9,868 will be provide from TAG funds.

Motion: It was moved by Council Member Dawson, seconded by Council Member Howard to have Council Member Dawson and Chairman Flewelling sign to accept the Community Development Block Grant Award of \$200,000 for detour road sidewalk extension. The motion was approved without objection.

DISCUSSION ITEMS

Old Federal Courthouse Update

Jared Fralix provided Status Update on the old Federal Courthouse.

Status: For Informational Purposes only.

2018 One Cent Sales Tax Update

Jared Fralix provided one cent sales tax update.

Status: For Informational Purposes only.

Discussion Regarding the Traffic Light at Buckwalter and Woodbridge

Jared Fralix stated the public meetings that has been held about the opportunity to put a signal on Buck Walter and Woodbridge. This is at a planning level but the intent is to do solicit for a RFQ for Engineering to do an access management study on the entire Bluffton Parkway and to analyze Buck Walter Parkway. The goal is to have this advertised by January.

Status: For Informational Purposes Only.

INFORMATION ITEMS

Update on Convenience Center changes and Decal System

Cindy Carter stated the Implementation of operational changes to the Beaufort County Convenience Centers as reflected in the Goldsmith report of November 2019. New hours and days of operation began October 1, 2020. Decal applications available October 19, 2020. Mailings out to residents starting November 13, 2020.

Status: For Informational Purposes Only

Keep Beaufort County Beautiful Board Logo

Cindy Carter stated the Keep Beaufort County Beautiful Board was awarded a grant to update their logo from the standard template. The new logo is approved by the Board and will be used to promote beautification, litter control and waste reduction while educating the Beaufort County community.

Status: For Informational Purposes Only

BOARDS AND COMMISSIONS

CONSIDERATION OF THE APPOINTMENT OF BRIAN WATKINS TO THE STORMWATER UTILITY BOARD

Motion: It was moved made by Council Member Passiment, seconded by Council Member Howard to moved forward to county Council for approval. The motion is approved without objection.

CITIZEN COMMENTS

CITIZENS COMMENTS

CITIZENS COMMENTS WILL BE ACCEPTED IN WRITING AT PO DRAWER 1228, BEAUFORT SC 29901 OR BY WAY OF OUR PUBLIC COMMENT FORM AVAILABLE ONLINE AT WWW.BEAUFORTCOUNTYSC.GOV

No comments

ADJOURNMENT

The meeting adjourned at 5:19 PM